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Discover your
career in a university
without borders

**Welcome to the University
of Nottingham Ningbo China**

Vice Provost for Research
and Knowledge Exchange



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Welcome

“Since opening our doors in 2004, the University of Nottingham Ningbo China (UNNC) endeavours to be the best Sino-foreign University in China, to transform and enrich people’s lives, and to make a positive difference to the broader community.

UNNC is a fast-growing hub for excellence in research, innovation and knowledge exchange. Driven by our collaboration with Government and industry partners, we provide solutions to local challenges through world-class research and innovation. UNNC is now seeking the appointment of a Vice Provost for Research and Knowledge Exchange. This position represents an exciting opportunity to contribute to the growth of UNNC’s research agenda and bring strategic leadership in developing and implementing the University’s Research and Knowledge Exchange strategy. We sincerely invite you to start your extraordinary journey at UNNC.”

Professor Nick Miles OBE

Provost, University of Nottingham Ningbo China

Pro-Vice-Chancellor, The University of Nottingham

About the University

The University of Nottingham Ningbo China (UNNC) was the first Sino-foreign University to open its doors in China and was established in 2004 with the full approval of the Chinese Ministry of Education. It is run by the University of Nottingham with co-operation from Zhejiang Wanli Education Group, a key player in the education sector in China. Currently the University has more than 9,000 students and 1,000 staff members from more than 70 countries and regions worldwide, and the number is still growing.

The University consists of three faculties: Business, Humanities & Social Sciences and Science & Engineering.

Ranked in the top 1% of all universities worldwide in the QS World University Rankings*, we dedicate our resources to teaching, research and innovation

excellence. UNNC continues to recruit a diverse group of students and staff with representation from countries all around the world. This prepares the University to excel in a dynamic and global working environment.

The University has earned an excellent reputation after near 20 years of growth, and UNNC's founding was selected as one of the 60 biggest events in 'New China 60 Year Education' published by the Ministry of Education. In the 2020 Best Chinese University Ranking released in May 2020 by Shanghai Ranking Consultancy, UNNC was ranked No. 68 in China and the second in Zhejiang. [Click here to discover more information about UNNC's history and achievements.](#)

*2023 Times Higher Education World University rankings.



Our Vision

To be a university without borders, where we embrace the opportunities presented by a changing world, and where ambitious people and a creative culture will enable us to change the world for the better.

Our Mission



We have inspiring campuses in three countries, energising us to be a globally engaged University that is also committed to making a difference in our cities and regions



We empower and support students and staff to collaborate in learning, scholarship and discovery across all realms of knowledge, solving problems and improving lives



We are stewards of a pioneering and entrepreneurial tradition of creativity and innovation

Our Values

Inclusivity

We are a community where everyone can contribute and be appreciated for who they are.

Ambition

We set the highest standards for ourselves and our work and support each other to achieve them.

Openness

We adopt a straightforward and transparent way of communicating with each other and with the world, championing the free exchange of ideas.

Fairness

Our decisions and actions are consistent, impartial and ethical.

Respect

We have regard for each other's rights and feelings, and demonstrate this in our behaviour, treating each other with kindness.

Our Awards

2021-2022

World's Top 2% scientists

Released by Stanford University in 2022, there are 11 members of staff who have been awarded as career-long world's top 2% scientists and 15 members of staff in the single-year world's top 2% scientists.

World's top academic subjects

Released by Shanghai Ranking in 2022, four subjects have been listed in the Global Ranking of Academic Subjects (GRAS), which includes Management, Business Administration, Mechanical Engineering, Electrical and Electronic Engineering.

2022 Diversity and Inclusion Award

UNNC was recognised in 2022 by the British Chambers of Commerce in China for outstanding contributions to equity, diversity and inclusion (EDI).

Teaching and Learning Strategy of the Year

UNNC was successfully shortlisted for the "Teaching and Learning Strategy of the Year" award in the THE Asia Awards 2022.





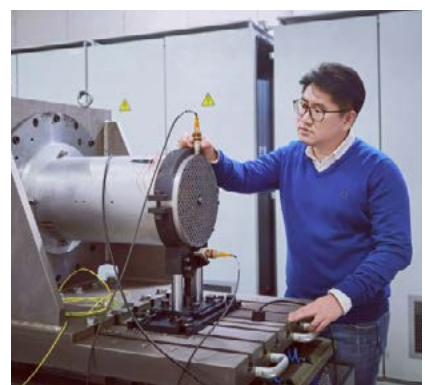
About Research and Knowledge Exchange

At UNNC, research spans all faculties and disciplines committed to providing world-leading research expertise that is relevant to China's interests and needs. The University has over 15 research centres and institutes that are generating high-impact projects and undertaking extensive knowledge and expertise exchange with external organisations.

Current key research initiatives are focused on China Beacons, Block Chain and FinTech, Digital Economy, Artificial Intelligence and Intelligent Process Technologies. The University provides resources for academic staff to take advantage of professional development opportunities. Staff are also eligible to receive strong government support at municipal, provincial, national and international levels to work on high-end technological and entrepreneurial projects. By harnessing our world-class research across a range of disciplines and building global partnerships, UNNC is contributing to shaping the future.

UNNC's research spans many industry sectors across the globe. The University works with a wide range of local, national and international partners on joint research activities, including the Ningbo Science & Technology Bureau, Zhejiang Natural Science Foundation and the UK Royal Society exchange fund. UNNC recognises the huge opportunities available in mainland China.

The values of social responsibility are embedded throughout the University experience and have a lasting impact on our students. UNNC has proactively launched China Life Cycle, an annual campaign to fundraise for life-changing research and to support the less fortunate. The UNNC Education Foundation raises and manages endowments to support students, research, innovation and entrepreneurship activities at UNNC. We also encourage students to participate in volunteering and social services in China and abroad.



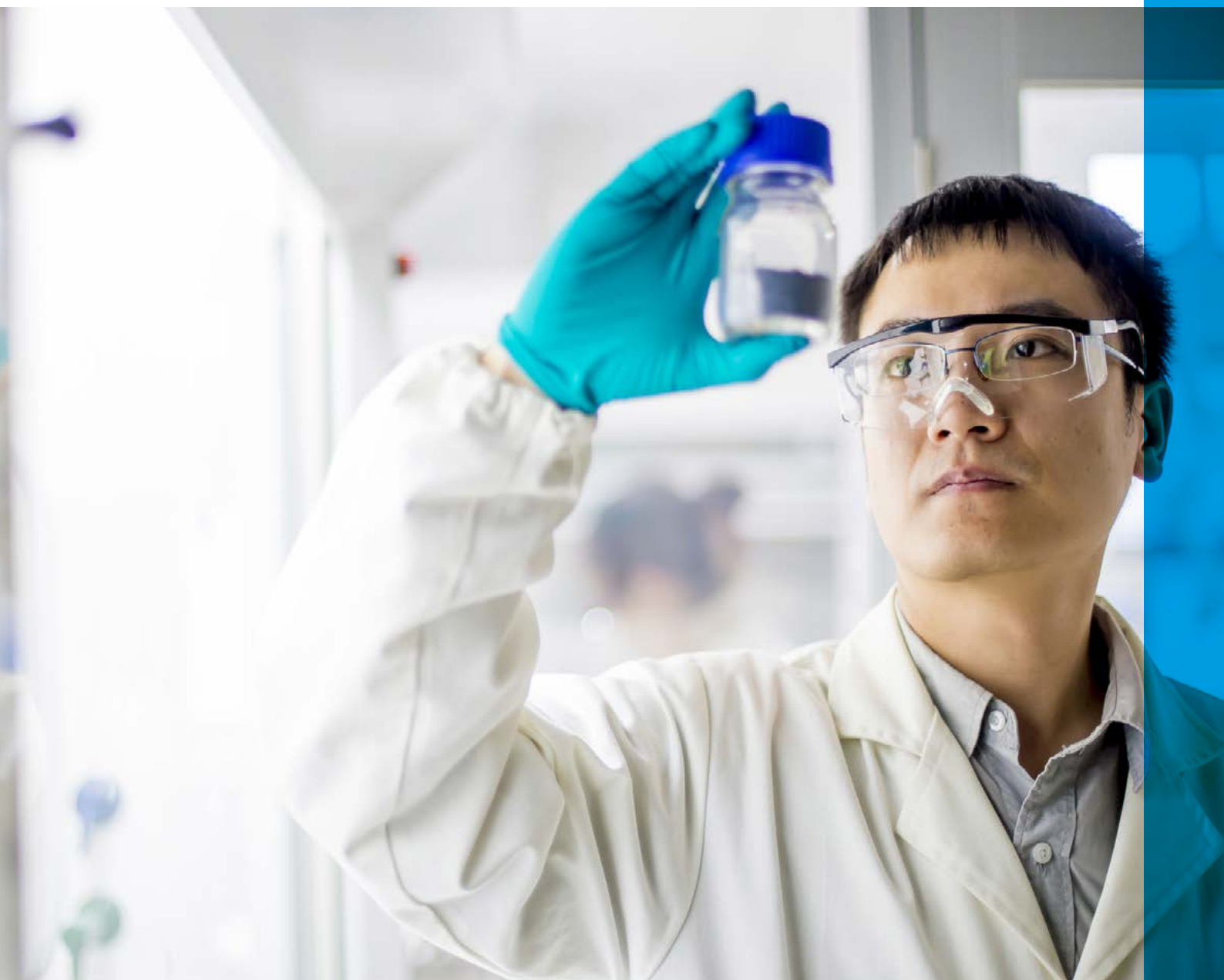
Working at UNNC

The University values and champions our staff. We provide internationally competitive compensation and sound benefits. For individuals and families relocating, your journey will be fully supported every step of the way by our experienced team. The University offers training programmes and development opportunities both at home and abroad. Our future-oriented mindset means that we emphasise career development and life-long learning.

Compensation and Benefits

UNNC offers attractive international packages for faculty members including:

- Internationally Competitive Salary;
- Employment Support Allowance to cover your rental and flight booking expenses;
- First arrival and repatriation allowance to provide for the practicalities of relocating and ensure you settle seamlessly;
- Paid annual leave, University leave for the Christmas Holiday and Spring Festival;
- Education support to eligible accompanied child(ren) from pre-school education to the end of high school.





Career Support

From counselling and finance to healthcare and travel, UNNC offers support throughout careers and beyond, and aims to give staff a global and through-life home for continuing professional development.

- Scholars can live and work in China on a work visa. Should you choose to join us, we will assist you and your accompanied family members every step of the way.
- Continuous support for international staff members and their families is provided by the Human Resources Office, including airport/station pick-ups, one-to-one guidance throughout an individual's journey, and accommodation arrangements.

Professional Development

UNNC is committed to providing a workplace in which our staff can unlock their potential. We offer excellent professional development and career opportunities through our dedicated UNNC Learning Academy. Through this digital learning platform, we ensure that all of our staff's learning and development needs are met, and the University continues to invest to ensure our staff have the skills and capabilities to operate at the highest standard.





Campus life

Modern, green and convenient, the UNNC campus offers comfortable accommodation and homes for individuals, couples and families. There are a multitude of shops, restaurants and canteens, as well as sports clubs and facilities for all, green parks and a well-stocked library.

Active staff groups for wellbeing, sports, freecycling and more offer plenty of opportunities to meet people and get involved in campus life. Should you decide to live off-campus, there are a range of options in a variety of different neighbourhoods, which with our team can support you.

Living in Ningbo

Ningbo is a dynamic, modern city steeped in thousands of years of history. 8 million people live in this port city at the mouth of the Yangtze, and the Ningbonese people are known for their entrepreneurialism and innovation, as well as their famed Jiang'nan cuisine.

Surrounded by mountains and nature, Ningbo has plenty to see and do and enjoys warm summers and mild winters. Many staff members value being able to readily access both a vibrant city and the countryside so easily. Whilst Dongqian lake – which offers hiking and biking trails as well as

water sports – is close to our campus, there are plenty of shopping centres and city activities to explore too. Ningbo has always been home to people from all over the world and, as a result, the city has many international restaurants, supermarkets and shops. Ningbo has fantastic transport links all over China, including high speed train stations and an international airport. The city is within hours of other major cities such as Shanghai, Nanjing and Hangzhou as well as countryside getaways and tourist spots such as the Zhoushan island chain.





The Role

Job Title	Vice Provost for Research and Knowledge Exchange
School/Department	Management Board
Job Family	Administrative, Professional and Managerial
Job Level	Scale B Level 7
Location	University of Nottingham Ningbo China
Responsible to	Provost & Pro-Vice Chancellor, University of Nottingham Ningbo China

Purpose of role

This role ensures we have the right leadership, decision-making and local accountability in place to deliver on the [University of Nottingham's strategy](#) and UNNC's [Campus Development Plan](#).

The Vice Provost for Research and Knowledge Exchange (RKE) is a member of UNNC's Management Board, reporting to the Provost with responsibility for bringing strategic leadership to the development of the University of Nottingham's research agenda and knowledge exchange programmes at UNNC, within the framework of the University of Nottingham's mission and strategic direction. The post holder will be responsible for developing approaches to knowledge exchange that support the comprehensive and world-leading nature of UNNC's research. The post holder will work in partnership with the Faculty Deans and the Dean of the Graduate School, who are responsible for the operational delivery in their Faculties through the Associate Deans for Research and Knowledge Exchange. The Vice Provost for RKE will work closely with members of the Management Board and Professional Services Directors to contribute to the development and implementation of UNNC policy and the progression of the long-term aims and objectives. The Vice Provost for RKE will also have a close working relationship with equivalent role holders at the University of Nottingham in the UK and Malaysia.

Main Responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)		Approximate % time per year
1	<p>Research Strategy:</p> <ul style="list-style-type: none"> • Lead and coordinate the development of the vision, strategy and long-term plan for research impact and knowledge exchange at UNNC. • Proactively seek out and investigate potential new research areas in line with UNNC and its Faculties' plans. • Advise on UNNC's approach to research funders' strategic demands and coordinate responses to achieve the best possible results. 	30%
2	<p>Drive the effective delivery of research and knowledge exchange:</p> <ul style="list-style-type: none"> • Implement the strategic delivery plan regarding Research and Knowledge Exchange at UNNC, ensuring the activities align with UNNC's Campus Development Plan and the University of Nottingham's strategy (https://www.nottingham.ac.uk/strategy/home.aspx). • Provide leadership to the Research and Knowledge Exchange Office at UNNC and manage a high-performing, rigorous, smart, data-informed research support team to enhance UNNC's research profile. • Working closely with professional services and faculties, ensuring the effectiveness of both the research funding applications and contract processes. • Contribute to UNNC's approach to intellectual property resulting from research. • Regularly review the research performance of faculties and of cross-faculty multi-disciplinary institutes, in order to optimise results and activity. • Champion the academic excellence of research, its effective translation and acknowledgement of its impact on the economy and society. • Champion the growth of research income in the context of financial sustainability. • Develop research incentive schemes to elevate the quality of research outputs and the volume of external grant funding. 	40%
3	<p>Ensure effective communication of UNNC's research and knowledge exchange activities:</p> <ul style="list-style-type: none"> • Ensure suitable ethics and other policies that relate to research and knowledge exchange are in place and are being managed effectively. • Provide leadership in relation to equality and diversity and be a role model for the University of Nottingham's values. 	10%
4	<p>Networking:</p> <ul style="list-style-type: none"> • Develop and manage relationships with major research funding bodies at the municipal, provincial and national levels as well as international partner organisations and governments. 	15%
5	<p>Additional Responsibilities:</p> <ul style="list-style-type: none"> • Undertake other tasks and responsibilities as might reasonably be required 	5%

This job description may be subject to revision following discussion with the person appointed.

Person Specification

<p>Skills</p>	<ul style="list-style-type: none"> • An appreciation of the culture and needs of an academic institution dedicated to excellence in research and knowledge exchange; • Excellent and effective communication skills applied within and outside the organisation, supported by the ability to develop and maintain strong networks across the sector and with key external partners; • Strong resolve and decisive judgement, alongside personal integrity and high ethical standards; • Highly developed ability to motivate and influence others; • Understanding of the diversity of perspectives arising in academic settings; • Able to determine and set priorities with excellent personal organisational skills; • The ability to contribute to the development of strategy; • Collegial team player able to work with people across the organisation; • A forward-looking and dynamic approach; • The flexibility and dexterity to provide compelling leadership within a globally-leading academic institution.
<p>Knowledge & Experience</p>	<ul style="list-style-type: none"> • Excellent strategic leadership capability; • Proven excellence in academic research and/or knowledge exchange, internationally leading in their field; • Evidence of large-scale research and/or knowledge exchange leadership; • Successful senior academic and managerial leadership as head of a major academic unit; • Substantial experience of leading or working in partnership with industry, government and other academic partners; • Proven analytical and strategic skills with a demonstrated ability to lead change; • Substantial people skills, including team building, consensus building and leading through influence; • Experience of making and implementing tough decisions; • Excellent communication and networking skills; • A strong commitment to equality and to promoting diversity.
<p>Qualifications, certification and training (relevant to role)</p>	<ul style="list-style-type: none"> • A higher degree, PhD or professional doctorate in a relevant academic area; • Fellowship/membership of a relevant professional institution; • A record of active membership and affiliations with relevant external associations, networks and institutions.

About you

Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

We value the following qualities and behaviours:

1 Valuing people

Role models the highest ethical standards to cultivate a collaborative workplace that develops talent and enhances wellbeing, whilst also balancing the needs of the various stakeholders.

2 Taking ownership

Translates the vision into a strategy for own area, enabling people to take the right action for the wider organisation. Can resolve complex problems, balancing the needs of varied stakeholders.

3 Forward-thinking

Always has the overall strategic goal in mind, manages to stimulate agile and forward thinking in others, motivating them and giving them the confidence to drive for continuous improvement.

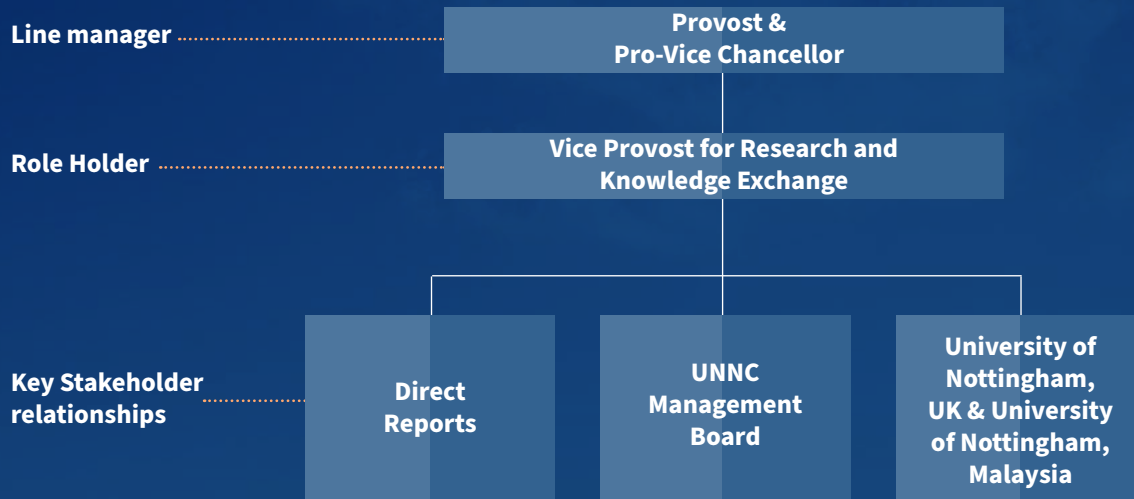
4 Professional pride

Goal is to be best in class; ensuring this can be achieved in line with long term strategy regardless of short-term challenges. Supports people to do what is best for both the organisation and the department.

5 Always inclusive

Promotes how collaboration and positive partnerships are essential to success, constantly looking ahead to explore how to involve other potential stakeholders.

Key relationships with others



How to apply



The University has partnered with WittKieffer for the executive search for this position. Informal enquiries and applications may be addressed to Mary Comer at WittKieffer via email to mcomer@wittkieffer.com

Applications should include a full CV and a cover letter which addresses the key selection criteria.

The closing date for applications is Monday 15 January 2024.

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